

**CITY OF MANCHESTER**  
**BOARD OF MAYOR AND ALDERMEN**  
**Meeting Minutes**  
**January 7, 2025, @ 6:30 pm**  
**City Hall Board Room**

The Board of Mayor and Aldermen met in regular session at 6:30 p.m. in the Board Room at Manchester City Hall. The meeting was presided over by Mayor Hobbs. Present for the meeting were Alderman French, Alderman Crosslin, Alderman Anderson, Vice Mayor Messick, Alderman Parsley, Mayor Hobbs, Attorney Johnson, Executive Administrative Assistant Keele, Finance Director Burrows, MWSD Director Perry, Parks/Rec. Director Fox, I.S. Director Smotherman, MPD Chief Sipe, MPD Assistant Chief Floied, MFD Chief Chambers, Public Works Director Gannon, Community Development & Zoning Director Brittany Fiske, Engineer Adam Carter, Coffee County Industrial Board Director Anne Majors, and other citizens. Absent was Alderman Threet. Meeting opened with a prayer by Pastor Welch and the pledge to the flag was spoken in unison. Mayor Hobbs called the meeting to order.

**ROLL CALL:**

Roll was taken via Open Meetings program. Alderman Threet was absent.

**APPROVAL OF MINUTES:**

Alderman French made a motion to approve the 12-3-24 BOMA minutes. Vice Mayor Messick seconded the motion and the motion passed 5-0.

**CORRESPONDENCE:** none

**COMMENTS FROM CITIZENS:** none

**COMMENTS FROM MAYOR:** Mayor Hobbs discussed the Open Meetings Voting software. Mayor Hobbs welcomed everyone.

**Safety Committee-** MPD Chief Sipe discussed Brandon Tomberlin leaving the MPD, Investigator Bryan Eldridge being promoted as Lead Investigator, the purchase of Dodge Durangos, and the next safety meeting will be 1-13-25. Fire Chief Chambers discussed hiring 3 new firefighters and promotions.

**Finance Committee-** Director Burrows discussed the 12-30-24 Special Call Finance meeting, ARPA monies and Banking. New Payroll Accountant Angela Sills and next finance committee would be 1-21-25. **Street Committee-**Director Gannon stated next meeting would be 1-9-25 and all Christmas decorations have been taken down. Working on sidewalk project and cross training employees.

**Water /Sewer Commission-** Director Perry stated the next MWSD Commission meeting would be 1-9-25. Director Perry discussed a walkthrough of the sewer plant by the commission. Director Perry stated in December his department televised over 16,000 feet of sewer lines and made 5 repairs found from televising. Assistant Director position has been posted.

**Recreation Commission-**Director Fox discussed the ice-skating rink in December, and the ball field lighting grant, discussed WOLD engineering and a new aquatics manager. Director Fox discussed several upcoming tournaments and the renovation of the park outdoor bathrooms.

**Tourism Development Commission-** Vice Mayor Messick had nothing.

**Planning & Zoning Commission-** Director Fiske stated they are in the process of selecting the new Storm Water position. Next Planning and Zoning Committee meeting is 1-21-25.

**Information Systems Committee-** Director Smotherman discussed December meeting and next meeting will be 2-10-25.

**Historic Zoning Commission-**Director Fiske stated the next meeting would be 2-6-25

**RESOLUTIONS & ORDINANCES**

**Resolutions:**

- a) A resolution adopting a Plan of Services preliminary to annexation of Ninety-Nine (99) acres of property owned by Robert and Shonta Gilley, located on Murfreesboro Hwy.; sponsored by Vice Mayor Messick. Vice Mayor Messick made a motion to approve and seconded by Alderman Crosslin. Mayor Hobbs opened the floor to a public hearing and Alderman Parsley asked for Robert Gilley to come up and speak about a request for services. Mayor Hobbs called for the roll. The resolution passed 4-1 with Alderman Anderson voting nay.
- b) A resolution annexing Ninety-Nine and 00/100 (99) acres of property owned by Robert and Shonta Gilley, located on Murfreesboro Hwy; sponsored by Vice Mayor Messick. Vice Mayor Messick made a motion to approve and seconded by Alderman French. Mayor Hobbs opened the floor to a public hearing and after no discussion called for the roll. The resolution passed 4-1 with Alderman Anderson voting nay.
- c) A resolution adopting a Plans of Services preliminary to annexation of Ten and Thirty-Seven/Hundredths (10.37) acres of property owned by Donald Parker, located on Sissom Lane; sponsored by Vice Mayor Messick. Alderman French made a motion to approve and seconded by Vice Mayor Messick. Mayor Hobbs opened the floor to discussion and called for the roll after no discussion. The resolution passed 4-1 with Alderman Anderson voting nay.
- d) A resolution annexing ten and 37/100 (10.37) acres of property owned by Donald Parker, located on Sissom Lane; sponsored by Vice Mayor Messick. Alderman French made a motion to approve and seconded by Vice Mayor Messick. Mayor Hobbs opened the floor to discussion and after none called for the roll. The resolution passed 4-1 with Alderman Anderson voting nay.

- e) A resolution authorizing the purchase of vehicle warning devices at the total price of Thirty-Seven Thousand Six Hundred and Thirty-Six and 44/100 dollars (\$37,636.44) for use of the Police Department of the City of Manchester: sponsored by Alderman French. Alderman French made a motion to approve and seconded by Alderman Crosslin. Mayor Hobbs opened the floor to discussion and called for the roll. The resolution passed 5-0.
- f) A resolution approving a contract with Dukes Root Control, Inc., in the amount of, and not to exceed, One Million Four Hundred and Ninety-Eight Thousand and 00/100 Dollars (\$1,498,000.00) for sewer inspection, cleaning, and other services; sponsored by Alderman Anderson. Alderman Crosslin made a motion to approve and seconded by Alderman Parsley. Mayor Hobbs discussed the contract and called for the roll. The resolution passed 5-0.

**Ordinances:**

- a) 1<sup>st</sup> reading rezoning that property owned by Robert and Shonta Gilley, on Murfreesboro Highway and recently annexed into the City; sponsored by Vice Mayor Messick. Vice Mayor Messick made a motion to approve and seconded by Alderman French. Mayor Hobbs opened the floor to a public hearing and after no discussion called for the roll. The ordinance passed first reading 4-1 with Alderman Anderson voting nay.
- b) 1<sup>st</sup> reading of an ordinance rezoning that property owned by Donald Parker, on Sissom Lane and recently annexed into the City; sponsored by Vice Mayor Messick. Vice Mayor Messick made a motion to approve and seconded by Alderman French. Mayor Hobbs opened the floor to a public hearing and after no discussion called for the roll. The ordinance passed first reading 4-1 with Alderman Anderson voting nay.
- c) 1<sup>st</sup> reading of an ordinance rezoning property owned by Ronnie Randall on Belmont Drive from C-5 to R-3; sponsored by Alderman Anderson. Alderman French made a motion to approve and seconded by Alderman Crosslin. Mayor Hobbs opened the floor to a public hearing and after no discussion called for the roll. The ordinance passed first reading 4-1 with Vice Mayor Messick voting nay.
- d) 1<sup>st</sup> reading of an ordinance to amend Manchester Municipal Code 18-201 relative to nonpayment of bills; sponsored by Alderman Anderson. Alderman Anderson made a motion to approve and seconded by Alderman Parsley. Mayor Hobbs opened the floor to discussion and called for the roll. The ordinance passed first reading 5-0.

**OLD BUSINESS-none**

**NEW BUSINESS**

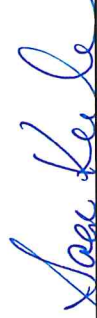
- Acceptance new street light West Doak Road – Pole number 131564 Vice Mayor Messick made a motion to approve and seconded by Alderman French. Motion passed 5-0.
- Appointment to HZC - Application Sara Adams – Mayoral Appointment w/BOMA Confirmation Alderman French made a motion to approve the mayoral appointment and seconded by Alderman Crosslin. The motion passed 5-0.
- MWSD Maintenance Manager Job Description Alderman French made a motion to approve and seconded by Alderman Anderson. The motion passed 5-0.
- MWSD Maintenance Technician Job Description Alderman French made a motion to approve and seconded by Vice Mayor Messick. The motion passed 5-0.
- MWSD Pretreatment Coordinator Job Description Vice Mayor Messick made a motion to approve and seconded by Alderman French. The motion passed 5-0.

**COMMENTS FROM BOMA:** Alderman Anderson asked I.T. to change her title of Alderwoman to Alderman because that is the position she ran for.

**ADJOURNMENT:**

- Being no further business to discuss, Mayor Hobbs asked for a motion to adjourn and Vice Mayor Messick made the motion. The motion was seconded by Alderman French. The motion to adjourn was passed 5-0. The meeting adjourned at 7:00 p.m.

**SIGNATURES:**



Executive Administrative Assistant Keele



Mayor Joey Hobbs